

**Clear Cache (Temporary Internet Browser History) Overview**

This job aid provides information on how to clear cache files or temporary internet browser history on local machines using Microsoft Edge.

**Note:** If you do not see instructions below for your specific browser layout, search your browser's **Help** menu for **cache**. If unsure of how to access the menu bar, press the **Alt & F** keys on the keyboard to display the menu bar, and proceed with Step 2 below.

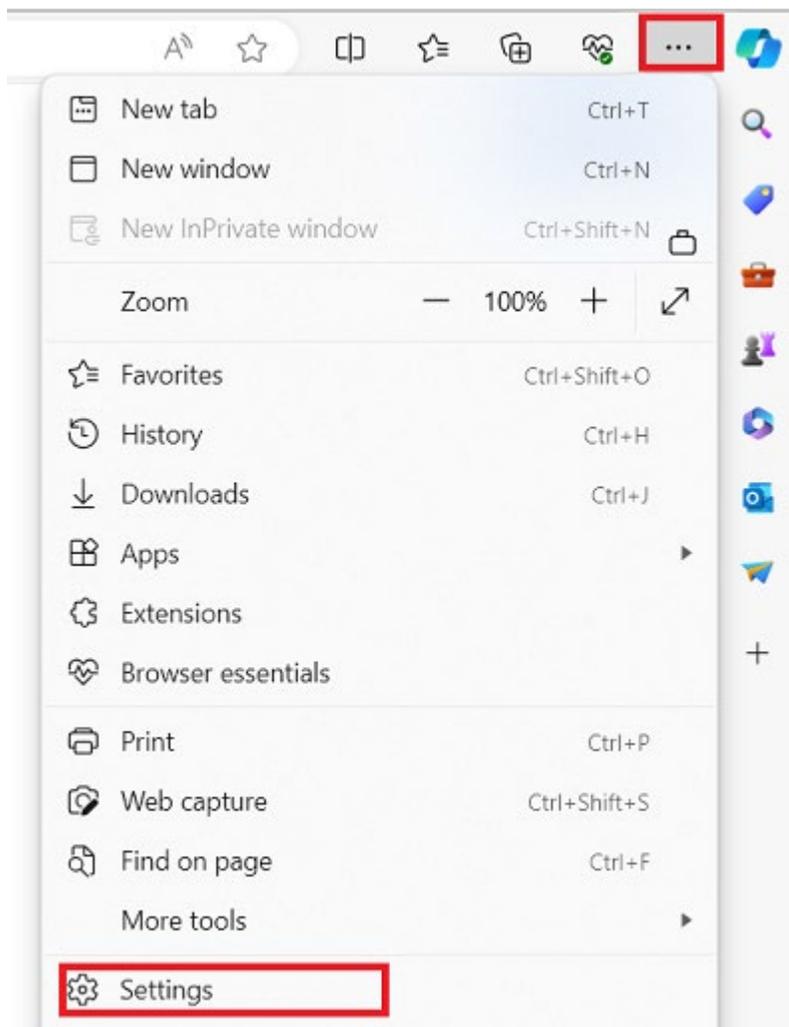
**Table of Contents**

Clear Cache in Microsoft Edge ..... 1

**Clear Cache in Microsoft Edge**

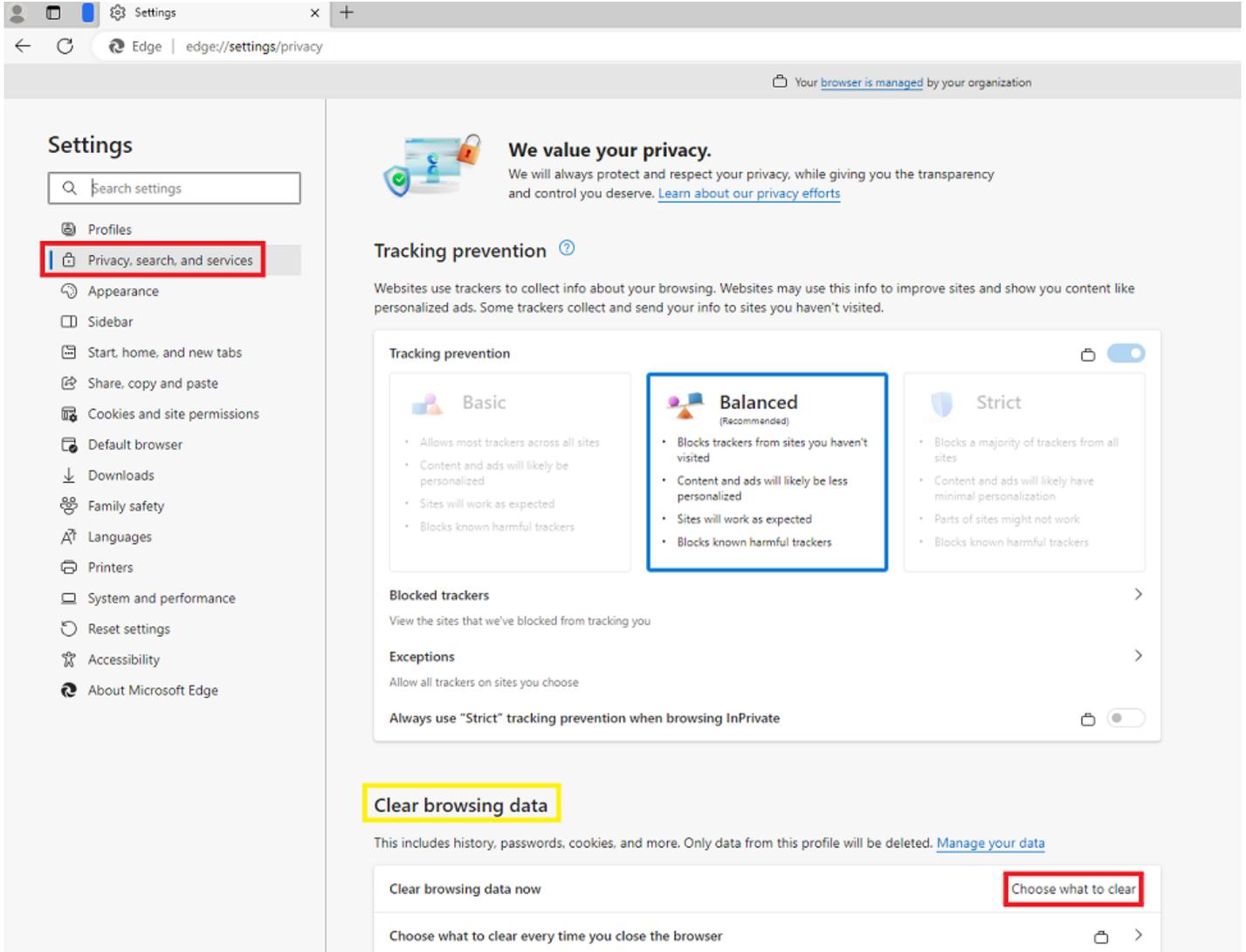
1. Open **Microsoft Edge**.

2. In the upper-right corner of the browser, click the  icon and then click on Settings.



## SW NAV: How to Clear the Cache in Microsoft Edge

3. Select **'Privacy, search and services'** in the left-hand side and then click on the **'Choose what to clear'** button under the Clear browsing data section.



The screenshot shows the Microsoft Edge Settings application, specifically the 'Privacy, search, and services' section. The left-hand navigation pane is visible, with 'Privacy, search, and services' highlighted in a red box. The main content area features a 'Tracking prevention' section with three options: 'Basic', 'Balanced (Recommended)', and 'Strict'. The 'Balanced' option is highlighted with a blue box. Below this, there are sections for 'Blocked trackers', 'Exceptions', and a toggle for 'Always use "Strict" tracking prevention when browsing InPrivate'. At the bottom, the 'Clear browsing data' section is highlighted with a yellow box, and the 'Choose what to clear' button is highlighted with a red box.

**Settings**

Search settings

- Profiles
- Privacy, search, and services**
- Appearance
- Sidebar
- Start, home, and new tabs
- Share, copy and paste
- Cookies and site permissions
- Default browser
- Downloads
- Family safety
- Languages
- Printers
- System and performance
- Reset settings
- Accessibility
- About Microsoft Edge

**We value your privacy.**  
We will always protect and respect your privacy, while giving you the transparency and control you deserve. [Learn about our privacy efforts](#)

**Tracking prevention**

Websites use trackers to collect info about your browsing. Websites may use this info to improve sites and show you content like personalized ads. Some trackers collect and send your info to sites you haven't visited.

**Tracking prevention**

- Basic**
  - Allows most trackers across all sites
  - Content and ads will likely be personalized
  - Sites will work as expected
  - Blocks known harmful trackers
- Balanced (Recommended)**
  - Blocks trackers from sites you haven't visited
  - Content and ads will likely be less personalized
  - Sites will work as expected
  - Blocks known harmful trackers
- Strict**
  - Blocks a majority of trackers from all sites
  - Content and ads will likely have minimal personalization
  - Parts of sites might not work
  - Blocks known harmful trackers

**Blocked trackers** >  
View the sites that we've blocked from tracking you

**Exceptions** >  
Allow all trackers on sites you choose

Always use "Strict" tracking prevention when browsing InPrivate

**Clear browsing data**

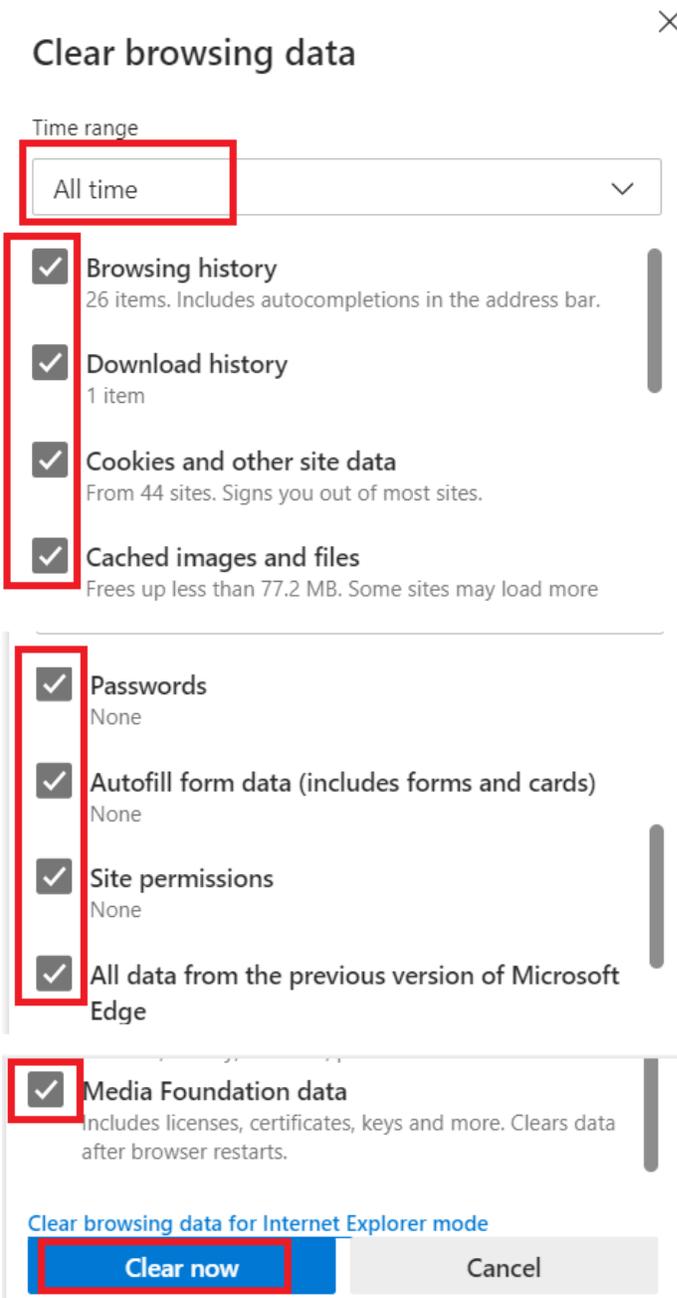
This includes history, passwords, cookies, and more. Only data from this profile will be deleted. [Manage your data](#)

Clear browsing data now **Choose what to clear**

Choose what to clear every time you close the browser  >

**SW NAV: How to Clear the Cache in Microsoft Edge**

4. Select Time range 'All time', check below check boxes and click on **Clear now** button.



5. Click the **X** in the upper right-hand corner to close the Edge browser.



6. Close all the other open Edge sessions and then open a new session and access your URL again.